

OTWMD

Otter Tail Water Management District

Event: The OTWMD monthly board meeting

Location: Community Center building in Ottertail City, MN

Date: Jun 14 2023

Time: 4:00pm

Officers present: Adm. Kvidt, Chairperson Johnson, Treas. Wheeler, Sec. Dean.

Board members present: Com. Bleichner, Com. Damrau, Com. Cannady, Com. Erwin

Board members absent:

Quorum: yes

Guests: Bill & Vickie Nold, Julie Swanson

Next Meeting Date: June14, 2023

1. **Meeting:** Called to order by Chair Johnson at 4pm.
2. **Minutes:** Minutes were sent by email prior to meeting. Motion made to accept the minutes by Com. Damrau. 2nd by Com. Bleichner.
Motion passed.
3. **5/31/2023:** 149 Bay View Road Septic Back Up. Referred to District's insurance.
4. **6/8/2023:** 41601 Channel Road Property. Motion by Treas. Wheeler; 2nd by Com. Erwin
To pay for the incorrect locate. Motion passed.
5. **Treasurer Report:** The report was presented by Treas. Wheeler.
Motion by Sec. Dean to accept the report; 2nd by Com. Cannady.
Motion passed.
6. **Pay Bills:** Bills were presented by Adm. Kvidt. Motion by Com. Bleichner to pay the bills; 2nd by Com. Cannady. **Motion passed.**
7. **Jake Christensen:** doing an excellent job.
8. **Man hole covers:** Board agrees to install the covers to bring to surface of active members being pumped.
9. **2022 audit with CarlsonSV:** work in progress.
10. **JD Locate:** need to inform them regarding the change in locate procedures.
11. **Closed Meeting:** Chad Miller will update the Board regarding the memorandum from the Otter Tail County Commissioners.

Meeting Adjourned

Cindy Dean, Sec

Otter Tail Water Management District Monthly Meeting

Meeting Date: June 14th, 2023

Next Meeting Date: July 12th, 2023

Agenda:

1. Open Meeting
2. Approval of Minutes from Last Meeting
3. Treasurer Report
4. Pay Bills
 - a. Transferred Money to cover Bills:
 - 6/2/2023 Transferred \$20,000.00 from Money Market Account to Pumping Account
 - 6/2/2023 Transferred \$10,000.00 from Money Market Account to Tanks and Lines Account
 - 6/2/2023 Transferred \$10,000.00 from Money Market Account to Pumps and Controls Account
 1. Service Fee on this account in May for having under \$3,000.00 in account. Will monitor this better moving forward.
 - b. 5/26/2023 Received 2023 User Fee Settlement from Otter Tail County. 5/30/2023 Deposited and transferred money from General Account to Money Market Account.
 - 2023 User Fee May Settlement Total \$238,077.47
 1. 2023 User Fee Settlement Amount to date: \$233,661.52
 2. Delinquent User Fee Settlement Amount: \$4,776.91
5. Commissioner Stipend Form is being passed around. This is for the January-June 2023 Meetings. Will send out checks in the mail tomorrow to all commissioners.
6. At the end of this meeting the District Board will be having a closed recorded session with our attorney, Chad Miller from Krekelberg Law. The discussion will be about the Memorandum with Otter Tail County. This portion of the meeting will be closed for attorney/client privilege.
7. 5/31/2023 149 Bay View Road Septic Back Up. Homeowners may be at this meeting.
 - a. The alarm panel on Bay View Road was not locked. Somehow the alarm panel was opened, and the septic pump was switched off. This system is shared with 145 Bay View Road. The alarm light bulb had disintegrated and was no longer operational. The property at 149 Bay View Road received back up while the homeowners were not there. The property at 145 Bay View Road did not receive any backup in their dwelling.
 - Who is responsible for the cost of the cleanup in the cabin for the septic back up?
 - Is there a way to prevent this in the future?
 - 149 Bay View had septic back up about 5 years ago when some work was done by the district on a curb stop down the road and the septic pump was never turned back on at this property. This was my mistake back then. The district paid for the cleanup at that time.
 - For the time being the alarm light bulb socket and bulb have been replaced and the alarm panel has been locked back up. Everything is functional at this time.
 - The board needs to decide how to move forward on this with the homeowner.
8. 6/8/2023 41601 Channel Road Property. The contractor hit the sewer line while excavating beside the house. The Gopher One Locate showed the sewer line in a different location. It is not shown on any maps in the file that I have found. Who's responsible for paying for the fix? Homeowner plans on being at the meeting.
 - a. The contractor stated while I was onsite that the sewer line probably needed to be moved anyways for their project.
9. 2022 Audit Update with CarlsonSV.

- a. Have started sending them the documents they need for the 2022 Audit. Will continue to work with them to get this audit done and submitted to the state. Will update the board with any new updates as they become available.
- 10. Active Maintenance System Updates:**
- a. 39075 Walker Lake Drive failed inspection on 5/11/2023 for the drainfield not meeting the separation requirements.
 - Worked with Scott's Septic Services for a new design.
 - Outdoor Renovation was hired for the Project.
 - Will be working with the contractor and homeowner on the best time to do the install. The homeowner is on board with the process up to this point.
 - b. 39561 Clearmont Road tank failed during active pumping on 5/16/2023. Drainfield failed inspection by district on 5/23/2023.
 - Worked with Scott's Septic Services for a new design. Homeowner wants to make the system bigger than what the district is responsible for. The district is responsible for a 3-bedroom replacement septic tank and drainfield. The homeowner is responsible for the rest of the cost. The homeowner was onsite the day of the design. He is aware of this.
 - This is currently out for bids to septic installers. Homeowner will be updated and will have input on the timeline of the system to be installed when a septic installer is hired.
 - c. 39311 Clearmont Road tank failed during active pumping on 5/19/2023. The rest of the system passed inspection on 5/23/2023.
 - Worked with Scott's Septic Service for a new design for the replacement tank.
 - The design is currently out for bids to septic installers.
 - The homeowner will be updated when the installer is hired and then we will all work together on a timeline for the system to be installed. Homeowner is aware of this plan.
 - d. 40274 Blue Heron Lane drainfield failed inspection on 5/23/2023. Failed to meet separation in the drainfield.
 - Worked with Scott's Septic Service for a new design.
 - Once the design is received the district will be sending it out for bids to septic installers.
 - This property is for sale so once a contractor is hired the district will work with the contractor and buyer/seller for a timeline to update the system.
 - e. 38663 Wagon Trail Loop 5/26/2023 Met with Homeowner and SF Excavating onsite to discuss the active maintenance replacement drainfield install. This project should be getting started in the next couple of weeks. The homeowner and installer are all onboard with this plan.
 - f. 39306 Madsen Beach Road. Burr Boring and Emil Electric have hooked up the septic alarm panel to the power in the main house. This was completed on 5/24/2023. The bills are on the bill sheet. This should take care of the active installation on this property.
 - 6/1/2023 Homeowner called about the alarm going off on this property. Visited the property and the breaker tripped in the alarm panel. Once reset the system works as it should. Homeowner will call if they notice any further issues.
 - g. 39244 Walker Lake Drive. Emil Electric is working with homeowner to hook up power to the alarm panel on the septic system. This is planned to get done in the next couple of weeks. The homeowner and Emil Electric are all on board with this plan.
 - 6/8/2023 Alarm pedestal is installed. The power to pump should be hooked up and working at this time. Bill should be coming soon.
- 11. Passive Maintenance Systems that have failed Inspection. The systems listed below are on passive maintenance, failed a compliance inspection and must be updated by the homeowner.**
- a. 202 County Highway 1 failed inspection on 5/11/2023
- 12. 5/22/2023 Had a meeting with J.D. Locating. He said he may need some help locating the Ottertail Power bore from Segar Road all the way to Balmoral Golf Course this summer. When he needs additional help he will email over the locate ticket and I will try my best to help him out.**

- a. Ordered a USB Flash Drive for an I-Pad so he can upload as-built drawings and have them with him when he is away from the office. Bill is on the bill sheet.
- 13. 5/24/2023 Had a meeting with Adam Thoreson from Electric Pump. He is a septic pump supplier and wanted to know what kind of pumps the district uses. I showed him our setup and he will get back to us if he believes he can be a good asset moving forward.
- 14. Jake Christensen has started mowing the cluster drainfields to remove the tall vegetation and sumac that have grown up over the years. He is in the process of doing so.
 - a. Have driven by the drainfields he has done so far, and they look a lot tidier and more upkept than previously. He has done a great job. The plan is for him to continue once we receive some rain so there isn't a fire risk on the dry vegetation.
- 15. Does the board think it would be a good idea on active maintenance compliance inspections to bring the manhole covers to surface when the tank is being pumped? Boards thoughts?
- 16. Cindy Dean, board member, emailed a chart showing the lake health for the lakes in the district. Has the board seen this? Cindy was curious if we have any concerns over this chart or does anyone think we have a lot of influence on these numbers?
 - a. The chart is included in the agenda packet.

Administrator's Report:

1. 5/9/2023 Spread grass seed at the cluster drainfield by the Corner Store where the brush was removed last summer.
2. 5/9/2023 39957 Clearmont Road. Hawes Pumping found a tank that was half full. The property owner is the neighbor and states the system has not got used much since the last pumping. Will monitor this going forward. Cameraed the tank while it was empty and could find no visible leaks or cracks.
3. 5/9/2023 39933/39941/39947 Clearmont Road. During the active maintenance pumping list. Hawes Pumping and the district brought the manhole cover to surface on this system.
4. 5/11/2023 39813 Clearmont Road. During the active maintenance pumping list. Hawes Pumping and the district brought the manhole cover to surface on this system. Homeowner was fine with final outcome.
5. 5/12/2023 31370 Oak Ridge Beach Road. The homeowner called about septic backing up inside. Visited property and replaced all three floats in the lift station. The system appears to be working as it should be at this time. The homeowner will call if they have any further issues.
6. 5/14/2023 26477 State Highway 78. Woodland Beach Resort CIC. The alarm is on for the shower house system. Visited the property and found that the pumps all work but will not pump the tank down. Hawes Pumping pumped out the tanks. Will wait a week and see if the system is frozen and try again.
 - a. 6/1/2023 System was not frozen and is still not working. Met Brogard Plumbing onsite and used fish tape and locator to locate the sewer line. Placed flags in the ground in the area we believe the line may be broken between the lift station and drainfield. Called a Gopher One Locate call in to see any utilities have gone through the line.
 - b. 6/6/2023 Utilities marked all clear in this area. Brogard Plumbing to excavating up sewer line and find and repair the break. Will keep pumping the tanks until this is completed. Will update the board after this work is done.
7. 5/15/2023 The Lodge CIC on County Highway 145. The alarm light was on when driving by. Hawes Pumping stopped and was able to pump down the lift station manually with one of the two pumps. Switched the control panel to run off of 1 pump for the time being. Will be working with a contractor to install a new pump.
 - a. 6/1/2023 Met Brogard Plumbing onsite and replaced the old pump with a new Myers 1.5 HP Pump. System appears to be working as it should be at this time.

8. 5/16/2023 27326 Cloverleaf Lane. Neighbor called about the septic alarm being on at this property. Visited the property and found the pump was not working. Left a message with the homeowner. Hawes Pumping pumped out the tanks. It was on the active maintenance list for 2023.
 - a. 5/17/2023 Purchased 2 pumps from Brogards Plumbing. One for 110v and one for 240v hookup. Was unsure which one this property needed. Went back to the property and found that there was no power to the panel. Called the homeowner and informed them to check if a breaker is tripped or off in the cabin. They will call when they go to the property next.
 - b. 5/26/2023 The homeowner turned the breaker back on for the septic pump. Went and tested the pump and everything appeared to be working as it should be at this time. The homeowner will call if they notice any further issues.
9. 5/16/2023 27434 Blarney Trail. The homeowner called about the alarm light being at the property. Visited the property that day and found that the floats are not working. Replaced all three floats in the lift station. Everything now appears to be working as it should be. The homeowner will call with any further issues.
10. 5/16/2023 411 State Highway 78. The homeowner wanted his inspection pipes to be ground level. Visited the property and cut it down to ground level.
 - a. 5/31/2023 Homeowner requested that a manhole be brought to surface for the lift station. Replaced the old concrete cover with a plastic insulated cover and brought it up to ground level.
11. 5/19/2023 Finished removing concrete blankets from cluster sites. They are now all stored at the cluster sites in the containers the district ordered earlier this spring.
12. 5/22/2023 26792 Mar Tee Beach Road. Hawes Pumping found a partially broken manhole cover while pumping for the 2023 active pumping list. Replaced old concrete cover with new plastic insulated cover. Brought the cover to ground level.
13. 5/23/2023 27221 Phyllis Lane. Abbott Excavating and Emil Electric are switching out the old pump in the lift station to a new pump for the new house. Wanted to meet onsite and discuss how to do so in a district lift station that was wired for 240v and change to 110v.
14. 5/27/2023 42344 County Highway 1. Toilets won't flush in the cabin. Visited the property and the tanks were overfull. Hawes Pumping pumped out tanks that day.
 - a. 5/30/2023 Went back to property and found that the pump discharge had disconnected. Reconnected and everything appears to be working as it should be at this time. The homeowner will call if they notice any further issues.
15. 5/29/2023 34412 & 34424 Deer Lake Road. Septic is surfacing at the drainfield. Visited the property and turned on the pump and found that one of the owners had had a cleanout pipe with his vehicle. This cracked the lateral. Turned off the pump for the day.
 - a. 5/30/2023 Went back to the property and repaired the lateral. Everything now appears to be working as it should be. The homeowners will call if they notice any further issues.
16. 6/1/2023 38720 County Highway 145. The homeowner called and stated that the toilets aren't flushing like they should. Had Hawes Pumping go and pump out the septic tank. This property had the same issue 3 years ago. The sewer line between the septic tank and lift station fills in with sand and blocks the line.
 - a. 6/5/2023 Met Hawes Pumping onsite and jetted out the sewer line between the septic tank and lift station. The system appears to be operating as it should be at this time. Believe the sand is getting in around the inspection pipe over the outlet of the septic tank. Spray foamed around that seal to try and prevent that from happening moving forward. The homeowner will call if they notice any further issues.
17. 6/5/2023 28524 Walker Lake Drive. Met with homeowner to mark out his septic system for a project he wants to do. He will call if he has any further questions.
18. 6/5/2023 39013 Shoreview Lane. The homeowner called and stated his alarm light is on. The call came after on call hours were over. Visited the property the next day and found that the pump is no longer working. Had Hawes Pumping pump out the tank and lift. It was on the active pumping list for 2023. Will be working with Barry Excavating to replace the pump. In the meantime, the homeowner is aware that if the alarm light comes back on to call the district to get the tanks pumped again. Will update after the work is completed.

- a.** 6/8/2023 Replaced the pump with a new Myers .5 HP Pump. Everything appears to be working at this time. Homeowner will call if they notice any further issues.
- 19.** 6/6/2023 27334 Cloverleaf Road. Hawes Pumping during the 2023 pumping list found a broken manhole cover. Met them onsite and brought a new steel manhole cover to surface with a riser pipe.
- 20.** 6/6/2023 38797 Wagon Trail Loop. Met with homeowner onsite to discuss ways he can prevent his septic system from freezing up every winter. He will think about his options and get back to the district if he has any additional questions.
- 21.** 6/6/2023 34457 Northview Road. Met with Schmidt Excavating and the homeowner. They wanted to discuss different options for a new design for the permitted septic system. They will be working with the septic designer to finalize these changes.
- 22.** In the last month the district has had a lot of compliance inspections, new permits, and installations. Appears that it will be yet another busy construction season.

6/1/2023

**Otter Tail Water Management District
Treasurer's Report**

5/31/2023

Savings Acct

Checking Accounts	General Acct	Tank/Line	Pmps/Cntrl	Pumping	Money Mkt	Rearing Pond	Totals
	4118	7802	7829	7810	0490	2140	
Beginning balance May 1, 2023	\$8,486.06	\$10,168.12	\$3,179.80	\$4,715.35	\$193,949.89	\$10,962.94	\$231,462.16
Interest income for month	\$8.55	\$2.09	\$0.40	\$1.00	\$282.19	\$9.31	\$303.54
Receipts for month	\$241,054.73	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$241,054.73
Internal transfers	\$40,000.00	\$0.00	\$0.00	\$0.00	\$238,438.43	\$0.00	\$278,438.43
	\$289,549.34	\$10,170.21	\$3,180.20	\$4,716.35	\$432,670.51	\$10,972.25	\$751,258.86
May disbursements	\$18,060.14	\$693.90	\$614.03	\$0.00	\$0.00	\$0.00	\$19,368.07
Internal transfers	\$238,438.43	\$0.00	\$0.00	\$0.00	\$40,000.00	\$0.00	\$278,438.43
Ending balance May 31, 2023	\$33,050.77	\$9,476.31	\$2,566.17	\$4,716.35	\$392,670.51	\$10,972.25	\$453,452.36

Disbursements for month

6 checks	\$13,109.87	Gen Acct
11 ACH pymts	\$4,950.27	Gen Acct
2 checks	\$693.90	Tank/Line
1 check	\$614.03	Pumps/Controls
0 check	\$0.00	Pumping

CD Summary

CD #	Int rate	Time period	Gen Acct	Tank/Line	Pmps/Cntrl	Pumping	Maturity Date
0001	4.00%	24 Month		\$233,673.23			1/20/2025
0002	4.00%	24 Month				\$26,845.22	1/20/2025
0003	4.00%	24 Month			\$134,288.64		1/20/2025
CD TOTALS				\$233,673.23	\$134,288.64	\$26,845.22	\$394,807.09
SAVINGS TOTALS							\$10,972.25
ACCOUNT TOTALS			\$33,050.77	\$243,149.54	\$136,854.81	\$31,561.57	\$392,670.51

TOTAL CASH ON HAND	\$848,259.45
5/31/2023	

5/31/2022	\$575,741.08
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Otter Tail Water Management District Accounts Payable
6/14/2023

Balance in General Account on Date of Monthly Meeting	\$	30,993.08	6/14/2023
Deposits made between May & June Monthly Meeting	\$	241,462.18	6/14/2023

238,438.43 Transferred to Money Market Account

General Fund Bills:

		Amount:	Check Number	
Alex Kvidt	Monthly Salary	\$ 3,813.29	46808	6/14/2023
Alex Kvidt	On-call/Balance of Salary	\$ 749.17	46809	6/14/2023
Alex Kvidt	Rent	\$ 375.00	46810	6/14/2023
Medica	Alex Kvidt Insurance	\$ 418.09	ACH	6/5/2023
Further	Alex Kvidt HSA	\$ 196.91	ACH	5/16/2023
Loren Hawes	On-call	\$ 558.03	46811	6/14/2023
Loren Hawes	Mileage	\$ 2.62	46812	6/14/2023
PERA	Contribution	\$ 1,051.10	ACH	6/2/2023
US Treasury	Federal Tax Deposit	\$ 2,098.70	ACH	6/1/2023
MN Dept of Revenue	State Tax Deposit	\$ 375.00	ACH	6/1/2023
Arvig	Internet/Phone	\$ 108.03	ACH	5/26/2023
Loffler	Computer Program	\$ 30.00	ACH	6/6/2023
Everts Lumber	Debit Card Grass Seed	\$ 48.29	ACH	5/11/2023
Battle Lake Standard	Debit Card Vehicle Gas	\$ 52.89	ACH	5/11/2023
Hilltop Lumber	Debit Card Pump Supplies	\$ 67.91	ACH	5/12/2023
Amazon	Debit Card Cluster Storage Containers	\$ 576.60	ACH	5/16/2023
Nancy Johnson	Commissioner Stipend January-June 2023 Monthly Meetings		46814	6/14/2023
Harold Wheeler	Commissioner Stipend January-June 2023 Monthly Meetings		46815	6/14/2023
Cindy Dean	Commissioner Stipend January-June 2023 Monthly Meetings		46816	6/14/2023
Rick Bleichner	Commissioner Stipend January-June 2023 Monthly Meetings		46817	6/14/2023
Jill Damrau	Commissioner Stipend January-June 2023 Monthly Meetings		46818	6/14/2023
Stacy Cannady	Commissioner Stipend January-June 2023 Monthly Meetings		46819	6/14/2023
Dave Erwing	Commissioner Stipend January-June 2023 Monthly Meetings		46820	6/14/2023
	Subtotal	\$ 10,521.63		

Credit Card Charges

CyberSprout	Website	\$ 59.00	ACH	5/7/2023
Zoom	Computer Program	\$ 17.17	ACH	5/9/2023
Verizon	Cell Phones	\$ 69.48	ACH	5/28/2023
Adobe	Computer Program	\$ 16.10	ACH	6/1/2023
Vista Print	Logo for Truck	\$ 101.24	ACH	5/9/2023
Amazon	Flash Drive for Ipad	\$ 38.63	ACH	5/24/2023
Hilltop Lumber	Garden Hose	\$ 46.16	ACH	5/23/2023
Hilltop Lumber	Pump Supplies	\$ 22.38	ACH	5/31/2023
Battle Lake Standard	Vehicle Gas	\$ 65.00	ACH	5/18/2023
Battle Lake Standard	Vehicle Gas	\$ 51.69	ACH	5/23/2023
Ottertail Oasis	Vehicle Gas	\$ 65.12	ACH	5/31/2023
Check for Credit Card Charges from General Account	To: First National Bank	\$ 551.97	46813	6/14/2023

	Amount in account at Meeting Date:	\$ 24,716.35		6/14/2023
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Pumping Fund Fees

Hawes Pumping	Active Pumping List and Misc Pumping	\$ 14,892.00	400	6/14/2023
	Subtotal:	\$ 14,892.00		

	Amount in account at Meeting Date:	\$ 19,476.31		6/14/2023
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Tanks & Lines Fees

Scott's Septic Services	39075 Walker Lake Drive Active Maintenance Replacement Design	\$ 680.00	1793	6/14/2023
Scott's Septic Services	39561 Clearmont Road Active Maintenance Replacement Design	\$ 680.00	1794	6/14/2023
Scott's Septic Services	39311 Clearmont Road Active Maintenance Replacement Design	\$ 350.00	1795	6/14/2023
Gopher One	Gopher One Calls	\$ 166.05	1796	6/14/2023
J.D. Locating	Locates	\$ 3,391.25	1797	6/14/2023
Scott's Septic Services	40274 Blue Heron Lane Active Maintenance Replacement Design	\$ 680.00	1798	6/14/2023
	Subtotal	\$ 5,947.30		

	Amount in account at Meeting Date:	\$ 12,566.17		6/14/2023
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Pumps & Controls Fees

Precision Electric	39306 Madsen Beach Road Electrical Hook up Active Maintenance Replacement	\$ 1,881.78	1521	6/14/2023
Burr Inc	Boring for electrical work at 39306 Madsen Beach Road Active Maintenance Replacement	\$ 3,005.00	1522	6/14/2023
Brogard Plumbing	Pumps Zoeller BN 152 and BN 137	\$ 1,193.45	1523	6/14/2023
Precision Electric	39244 Walker Lake Drive Electrical Hook up Active Maintenance Replacement	\$ 2,279.88	1524	6/14/2023
	Subtotal:	\$ 8,360.11		

Total Bills Per Month \$

40,273.01

Commissioner Stipend Sheet Jan-June 2023

Mileage=\$.655

14-Jun-23 From January to June 2023

Cindy Dean (\$75.00 Per meeting)	20 miles per meeting per Dec. 2019 Stipened Form	Meeting Amount	Mileage	Total	# of Meetings
Number of Meetings from January-June 2023		\$ 375.00	\$ 65.50	\$ 440.50	5
Mileage (\$.655 per mile) from January to June 2023		\$ 450.00	\$ 78.60	\$ 528.60	6
Total					
Signature					

Dave Erwin (\$55.00 Per meeting)	28 miles per meeting per Dec. 2019 Stipened Form	Meeting Amount	Mileage	Total	# of Meetings
Number of Meetings from January-June 2023		\$ 55.00	\$ 18.34	\$ 73.34	1
Mileage (\$.655 per mile) from January to June 2023		\$ 110.00	\$ 36.68	\$ 146.68	2
Total					
Signature					

Nancy Johnson (\$75.00 Per meeting)	28 miles per meeting per Dec. 2019 Stipened Form	Meeting Amount	Mileage	Total	# of Meetings
Number of Meetings from January-June 2023		\$ 375.00	\$ 91.70	\$ 466.70	1
Mileage (\$.655 per mile) from January to June 2023		\$ 450.00	\$ 110.04	\$ 560.04	6
Total					
Signature					

Stacy Cannady (\$55.00 Per meeting)	24 miles per meeting per a Mapquest search	Meeting Amount	Mileage	Total	# of Meetings
Number of Meetings from January-June 2023		\$ 275.00	\$ 78.60	\$ 353.60	5
Mileage (\$.655 per mile) from January to June 2023		\$ 330.00	\$ 94.32	\$ 424.32	6
Total					
Signature					

Harold Wheeler (\$75.00 Per meeting)	5 miles per meeting per Dec. 2019 Stipened Form	Meeting Amount	Mileage	Total	# of Meetings
Number of Meetings from January-June 2023		\$ 375.00	\$ 16.38	\$ 391.38	5
Mileage (\$.655 per mile) from January to June 2023		\$ 450.00	\$ 19.65	\$ 469.65	6
Total					
Signature					

Rick Blechner (\$55.00 Per meeting)	28 miles per meeting per Dec. 2019 Stipened Form	Meeting Amount	Mileage	Total	# of Meetings
Number of Meetings from January-June 2023		\$ 275.00	\$ 91.70	\$ 366.70	5
Mileage (\$.655 per mile) from January to June 2023		\$ 330.00	\$ 110.04	\$ 440.04	6
Total					
Signature					

Jill Damrau (\$55.00 Per meeting)	18 miles per meeting per Dec. 2019 Stipened Form	Meeting Amount	Mileage	Total	# of Meetings
Number of Meetings from January-June 2023		\$ 275.00	\$ 58.95	\$ 333.95	5
Mileage (\$.655 per mile) from January to June 2023		\$ 330.00	\$ 70.74	\$ 400.74	6
Total					
Signature					

	Nancy	Cindy	Harold	Stacy	Rick	Jill	Dave
January	1	1	1	1	1	1	1
February	1	1	1	1	1	1	0
March	1	1	1	1	1	1	0
April	1	1	1	1	1	1	0
May	1	1	1	1	1	1	0
June	1	1	1	1	1	1	1
Total	6	6	6	6	6	6	2

If Present at this meeting

Cindy,

Lake Name	Health Score	Water Quality Score	Hydrology Score	Acres	Shore Miles
Blanche	60	59	70	1295.9	5.6
Deer	65	54	76	447.1	3.9
Long	65	57	77	766.8	7.5
* Otter Tail	55	55	63	14078.7	23.7
Otter Tail River (Red River)	65	67	75	313.2	9.1
Round	50	37	78	172.5	2
Walker	50	40	80	578.5	4.8

Otter Tail Water Management District Accounts Payable
6/14/2023

Revised at Board Meeting

Balance in General Account on Date of Monthly Meeting	\$	30,993.08	6/14/2023
Deposits made between May & June Monthly Meeting	\$	241,462.18	6/14/2023

238,438.43 Transferred to Money Market Account

General Fund Bills:

		Amount:	Check Number	
Alex Kvidt	Monthly Salary	\$ 3,813.29	46808	6/14/2023
Alex Kvidt	On-call/Balance of Salary	\$ 749.17	46809	6/14/2023
Alex Kvidt	Rent	\$ 375.00	46810	6/14/2023
Medica	Alex Kvidt Insurance	\$ 418.09	ACH	6/5/2023
Further	Alex Kvidt HSA	\$ 196.91	ACH	5/16/2023
Loren Hawes	On-call	\$ 558.03	46811	6/14/2023
Loren Hawes	Mileage	\$ 2.62	46812	6/14/2023
PERA	Contribution	\$ 1,051.10	ACH	6/2/2023
US Treasury	Federal Tax Deposit	\$ 2,098.70	ACH	6/1/2023
MN Dept of Revenue	State Tax Deposit	\$ 375.00	ACH	6/1/2023
Arvig	Internet/Phone	\$ 108.03	ACH	5/26/2023
Loffler	Computer Program	\$ 30.00	ACH	6/6/2023
Everts Lumber	Debit Card Grass Seed	\$ 48.29	ACH	5/11/2023
Battle Lake Standard	Debit Card Vehicle Gas	\$ 52.89	ACH	5/11/2023
Hilltop Lumber	Debit Card Pump Supplies	\$ 67.91	ACH	5/12/2023
Amazon	Debit Card Cluster Storage Containers	\$ 576.60	ACH	5/16/2023
Nancy Johnson	Commissioner Stipend January-June 2023 Monthly Meetings	\$ 560.04	46814	6/14/2023
Harold Wheeler	Commissioner Stipend January-June 2023 Monthly Meetings	\$ 469.65	46815	6/14/2023
Cindy Dean	Commissioner Stipend January-June 2023 Monthly Meetings	\$ 528.60	46816	6/14/2023
Rick Bleichner	Commissioner Stipend January-June 2023 Monthly Meetings	\$ 440.04	46817	6/14/2023
Jill Damrau	Commissioner Stipend January-June 2023 Monthly Meetings	\$ 400.74	46818	6/14/2023
Stacy Cannady	Commissioner Stipend January-June 2023 Monthly Meetings	\$ 424.32	46819	6/14/2023
Dave Erwing	Commissioner Stipend January-June 2023 Monthly Meetings	\$ 146.68	46820	6/14/2023
	Subtotal	\$ 13,491.70		

Credit Card Charges

CyberSprout	Website	\$ 59.00	ACH	5/7/2023
Zoom	Computer Program	\$ 17.17	ACH	5/9/2023
Verizon	Cell Phones	\$ 69.48	ACH	5/28/2023
Adobe	Computer Program	\$ 16.10	ACH	6/1/2023
Vista Print	Logo for Truck	\$ 101.24	ACH	5/9/2023
Amazon	Flash Drive for Ipad	\$ 38.63	ACH	5/24/2023
Hilltop Lumber	Garden Hose	\$ 46.16	ACH	5/23/2023
Hilltop Lumber	Pump Supplies	\$ 22.38	ACH	5/31/2023
Battle Lake Standard	Vehicle Gas	\$ 65.00	ACH	5/18/2023
Battle Lake Standard	Vehicle Gas	\$ 51.69	ACH	5/23/2023
Ottertail Oasis	Vehicle Gas	\$ 65.12	ACH	5/31/2023
Check for Credit Card Charges from General Account	To: First National Bank	\$ 551.97	46813	6/14/2023

	Amount in account at Meeting Date:	\$ 24,716.35		6/14/2023
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Pumping Fund Fees

Hawes Pumping	Active Pumping List and Misc Pumping	\$ 14,892.00	400	6/14/2023
	Subtotal:	\$ 14,892.00		

	Amount in account at Meeting Date:	\$ 19,476.31		6/14/2023
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Tanks & Lines Fees

Scott's Septic Services	39075 Walker Lake Drive Active Maintenance Replacement Design	\$ 680.00	1793	6/14/2023
Scott's Septic Services	39561 Clearmont Road Active Maintenance Replacement Design	\$ 680.00	1794	6/14/2023
Scott's Septic Services	39311 Clearmont Road Active Maintenance Replacement Design	\$ 350.00	1795	6/14/2023
Gopher One	Gopher One Calls	\$ 166.05	1796	6/14/2023
J.D. Locating	Locates	\$ 3,391.25	1797	6/14/2023
Scott's Septic Services	40274 Blue Heron Lane Active Maintenance Replacement Design	\$ 680.00	1798	6/14/2023
Lakeside Plumbing	Sewer Line Fix at 41601 Channel Road	\$ 511.57	1799	6/14/2023
	Subtotal	\$ 6,458.87		

	Amount in account at Meeting Date:	\$ 12,566.17		6/14/2023
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Pumps & Controls Fees

Precision Electric	39306 Madsen Beach Road Electrical Hook up Active Maintenance Replacement	\$ 1,881.78	1521	6/14/2023
Burr Inc	Boring for electrical work at 39306 Madsen Beach Road Active Maintenance Replacement	\$ 3,005.00	1522	6/14/2023
Brogard Plumbing	Pumps Zoeller BN 152 and BN 137	\$ 1,193.45	1523	6/14/2023
Precision Electric	39244 Walker Lake Drive Electrical Hook up Active Maintenance Replacement	\$ 2,279.88	1524	6/14/2023
	Subtotal:	\$ 8,360.11		

Total Bills Per Month \$

43,754.65