

OTWMD

Otter Tail Water Management District

Event: The OTWMD monthly board meeting

Location: Community Center building in Ottertail City, MN

Date: December 8th, 2021

Time: 4:00pm

Officers present: Adm. Kvidt, Chairperson Johnson, Treas. Harold Wheeler, Sec. Dean,

Board members present: Com. Damrau, Com. Bleichner

Board members absent: Com. Erwin, Com. Jones

Quorum: yes

Guest: by Zoom: Roy Nielsen

Next Meeting Date: January 12th, 2021

Agenda:

1. Meeting: Called to order by Chair Johnson at 4pm.

2. Minutes: Minutes were sent by email prior to meeting. Motion made to accept the minutes by Treas. Wheeler; 2nd by Com. Bleichner.
Motion passed.

3. Treasurer Report: The report was presented by Treas. Wheeler.
Motion by Com. Damrau; 2nd by Sec. Dean to accept the report.
Motion passed.

COH: Nov 30, 2021: \$665,501.83 **COH:** Nov 20, 2020: \$684,740.53

4. Pay Bills: Bills were presented by Adm. Kvidt. Motion by Com. Bleichner to pay the bills; 2nd by Com. Damrau. Motion passed.

5. Commissioner stipend sheet: Adm. Kvidt brought the **commissioner stipend sheet** for the second half of 2021. Board members signed it and he will mail out the stipend checks tomorrow.

6. 27656 Pine Tree Road: Homeowner visited the meeting via zoom. OTWMD replaced his system last week and the tanks were installed in a location that is undesired. Boards chose not to redo the placement.

7. 2022 OTWMD Budget. Adm. Kvidt attached the budget from last month to the back of the agenda packet. Motion by Com. Damrau and 2nd by Treas. Wheeler to accept the budget as presented. Motion passed.

8. Bringing manhole covers to surface on all active maintenance systems. Board approves of this procedure if funding can be found.

9. **11/16/2021 MCIT Dividend Reimbursement** was direct deposited into the OTWMD's account for the amount of \$1,562. \$1,427 of that was from workers compensation coverage and \$135 of that was from property and casualty coverage.
10. **11/17/2021 Chad Miller** sent a letter to the county stating that the OTWMD will not be pursuing the loan program at this time. Adm. Kvidt attached a copy of the letter to the agenda packet.
11. **11/22/2021 The OTWMD district submitted the 2022 User Fee list** to Wayne Stein at Otter Tail County to place on the property taxes.
 - a. Adm. Kvidt had CyberSprout update the spreadsheet on our website to reflect the user fees for 2022.
12. **11/29/2021 The OTWMD** received a check from Otter Tail County for **2021 User Fees** and past years delinquent fees for an amount of \$7,166.29.
13. **12/1/2021 The OTWMD** submitted a **Pay Equity Report** to the State that is required every three years. State will review it and determine if the OTWMD is in compliance or not. If the the district is not it will have to resubmit the Pay Equity Report.
14. The **OTWMD** renewed the **MOWA** membership for 2022 for the amount of \$240.00.
15. The **OTWMD** ordered Pumps and floats from **Tri-State Meyers** (the pump manufacturer) had some delays and plans on shipping the pumps at the end of December. The bill for this will be on the January bill Ssheet.
16. **27145 Holiday Trail** active maintenance tank replacement. The district has hired SF Excavating to do this job in the spring of 2022.
17. **Adm. Kvidt transferred money** to cover bills from the Money Market account to:
 - a. Tanks & Lines: \$10,000.00

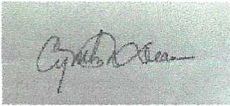
Administrator's Report:

1. **11/10/2021 36627/36235 County Highway 72.** Alarm light was on. Adm. Kvidt visited the property and found sparks coming out of the lift station disconnect box when the pump runs. Emil Electric replaced some wires between the meter and lift station disconnect box. The pump is out too. Hawes Pumping pumped out the tanks and replaced pump with Brogarads Plumbing on 12/3/2021.
2. **11/16/2021 37598 Eldorado Beach Trail:** Marked out the septic system for a contractor that was removing stumps on the property.
3. **11/19/2021 37482 Eldorado Beach Road.** Alarm was on. Contractors were working on the house and called when they noticed it. The pump was no longer working. Hawes Pumping pumped out the tanks and replaced pump with Brogarads Plumbing on 12/3/2021.

4. 11/24/2021 33052 Harvest Ave. Emil's Electric installed a new alarm panel for this system. When they installed the new one the alarm float was not operating as it should. Adm. Kvidt visited the property and replaced the alarm float with a new one.

5. Adm. Kvidt wrapped up compliance inspections and installs most likely for the year.

Cindy Dean, Sec



Cindy Dean

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Cindy Dean, Sec

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Otter Tail Water Management District Monthly Meeting

Meeting Date: December 8th, 2021

Next Meeting Date: January 12th, 2021

Agenda:

1. Open Meeting
2. Approval of Minutes from Last Meeting
3. Treasurer Report
4. Pay Bills
5. I have brought the commissioner stipend sheet for the second half of 2021. Board members need to sign it and I will mail out the stipend checks tomorrow.
6. 27656 Pine Tree Road: Homeowner is planning on being present at this meeting via zoom or in person. We replaced this system last week and the tanks were installed in a location that is undesired. Boards thoughts? Discussion? What is the next step in resolving this situation?
7. 2022 OTWMD Budget. I have attached the budget from last month to the back of the agenda packet. What are the boards thoughts on the budget?
8. Bringing manhole covers to surface on all active maintenance systems. We have talked about this in the past, but we need to decide how we want to do this. Boards thoughts?
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5. We have wrapped up compliance inspections and installs most likely for the year.

12/4/2021

**Otter Tail Water Management District
Treasurer's Report**

Checking Accounts	11/30/2021					Savings Acct	
	General Acct 4118	Tank/Line 7802	Pmps/Cntrls 7829	Pumping 7810	Money Mkt 0490	Rearing Pond 2140	Totals
Beginning balance November 1, 2021	\$17,597.78	\$5,248.50	\$6,010.99	\$10,597.25	\$268,715.84	\$10,918.62	\$319,088.98
Interest income for month	\$2.88	\$4.45	\$1.24	\$2.15	\$69.92	\$1.35	\$81.99
Receipts for month	\$2,662.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,662.00
Internal transfers	\$0.00	\$35,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$35,000.00
	\$20,262.66	\$40,252.95	\$6,012.23	\$10,599.40	\$268,785.76	\$10,919.97	\$356,832.97
November disbursements	\$9,624.95	\$37,455.55	\$0.00	\$315.00	\$0.00	\$0.00	\$47,395.50
Internal transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$35,000.00	\$0.00	\$35,000.00
Ending balance November 30, 2021	\$10,637.71	\$2,797.40	\$6,012.23	\$10,284.40	\$233,785.76	\$10,919.97	\$274,437.47

Disbursements for month

4 checks	\$5,535.51	Gen Acct
8 ACH pymts	\$4,089.44	Gen Acct
5 checks	\$37,455.55	Tank/Line
0 checks	\$0.00	Pumps/Controls
1 check	\$315.00	Pumping

CD Summary

CD #	Int rate	Time period	Gen Acct	Tank/Line	Pmps/Cntrls	Pumping	Maturity Date
285	0.85%	18 Month		\$10,967.41			8/27/2022
286	0.85%	18 Month		\$10,967.41			8/27/2022
287	0.85%	18 Month		\$10,967.41			8/27/2022
288	0.85%	18 Month		\$10,967.41			8/27/2022
526	0.60%	12 Month				\$15,988.30	1/29/2022
527	0.60%	12 Month				\$10,658.86	1/29/2022
528	0.60%	12 Month		\$10,658.86			1/29/2022
529	0.60%	12 Month		\$10,658.86			1/29/2022
530	1.95%	24 Month		\$10,972.73			1/29/2022
531	1.95%	24 Month		\$10,972.73			1/29/2022
532	1.95%	24 Month		\$10,972.73			1/29/2022
533	1.95%	24 Month		\$10,972.73			1/29/2022
534	2.01%	24 Month		\$32,947.53			1/29/2022
535	2.01%	24 Month		\$32,947.53			1/29/2022
536	1.95%	24 Month			\$10,972.73		1/29/2022
537	1.95%	24 Month			\$10,972.73		1/29/2022
453	0.25%	6 Month			\$35,948.51		1/28/2022
454	0.25%	6 Month		\$56,490.51			1/28/2022
728	0.80%	12 Month			\$75,059.38		12/16/2021
CD TOTALS				\$231,463.85	\$132,953.35	\$26,647.16	\$391,064.36
SAVINGS TOTALS							\$10,919.97
ACCOUNT TOTALS			\$10,637.71	\$234,261.25	\$138,965.58	\$36,931.56	\$233,785.76

TOTAL CASH ON HAND	\$665,501.83
11/30/2021	

11/30/2020	\$684,740.53
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Otter Tail Water Management District Accounts Payable

12/8/2021			
Balance in General Account on Date of Monthly Meeting	\$	14,379.42	12/8/2021
Deposits made between November & December Monthly Meeting	\$	9,668.77	12/8/2021

General Fund Bills:		Amount:	Check Number	
Alex Kvidt	Monthly Salary	\$ 3,664.49	46673	12/8/2021
Alex Kvidt	On-call/Balance of Salary	\$ 515.10	46674	12/8/2021
Alex Kvidt	Rent	\$ 375.00	46675	12/8/2021
Medica	Alex Kvidt Insurance	\$ 337.24	ACH	12/3/2021
Further	Alex Kvidt HSA	\$ 277.76	ACH	11/17/2021
Loren Hawes	On-call	\$ 600.95	46676	12/8/2021
Loren Hawes	Mileage	\$ -	na	
PERA	Contribution	\$ 995.66	ACH	12/2/2021
US Treasury	Federal Tax Deposit	\$ 2,038.11	ACH	12/1/2021
MN Dept of Revenue	State Tax Deposit	\$ 375.00	ACH	12/2/2021
Loffler	Computer Program	\$ 30.44	ACH	12/13/2021
Nationwide	Bond	\$ 225.00	46677	12/8/2021
MOWA	Membership Renewal	\$ 240.00	46678	12/8/2021
Nancy Johnson	July-December 2021 Commissioner Stipend		46680	12/8/2021
Cindy Dean	July-December 2021 Commissioner Stipend		46681	12/8/2021
Harold Wheeler	July-December 2021 Commissioner Stipend		46682	12/8/2021
Dennis Jones	July-December 2021 Commissioner Stipend		46683	12/8/2021
David Erwin	July-December 2021 Commissioner Stipend		46684	12/8/2021
Rick Bleichner	July-December 2021 Commissioner Stipend		46685	12/8/2021
Jill Damrau	July-December 2021 Commissioner Stipend		46686	12/8/2021
	Subtotal	\$ 9,674.75		
Bank Card Charges				
Adobe Acrobat	Computer Program	\$ 16.17	ACH	12/1/2021
Arvig	Internet/Phone	\$ 106.96	ACH	11/26/2021
	Subtotal	\$ 123.13		
Credit Card Charges				
QuickBooks	Computer Program	\$ 25.00	ACH	12/2/2021
CyberSprout	Website	\$ 59.00	ACH	11/7/2021
Zoom	Computer Program	\$ 16.09	ACH	11/9/2021
Verizon	Cell Phones	\$ 69.75	ACH	12/1/2021
Microsoft	Subscription Service Renewal	\$ 161.06	ACH	11/17/2021
USPS	PO Box Reneal	\$ 84.00	ACH	11/4/2021
Battle Lake Standard	Vehicle Gas	\$ 56.61	ACH	11/5/2021
Battle Lake Standard	Vehicle Gas	\$ 54.23	ACH	11/16/2021
Battle Lake Standard	Vehicle Gas	\$ 51.50	ACH	11/25/2021
Check for Credit Card Charges from General Account	To: First National Bank	\$ 577.24	46679	12/8/2021
Amount in account at Meeting Date:		\$ 10,284.40		12/8/2021
Pumping Fund Fees				
Hawes Pumping	Monthly Pumping	\$ 585.00	386	12/8/2021
	Subtotal:	\$ 585.00		
Amount in account at Meeting Date:		\$ 12,447.40		12/8/2021
Tanks & Lines Fees				
Gopher State One Call	Gopher One Locates	\$ 55.35	1730	12/8/2021
Locators & Supplies	Locate Flags	\$ 449.48	1731	12/8/2021
Brogard Plumbing	39013 Shoreview Lane Active Maintenance System Replacement	\$ 5,578.86	1732	12/8/2021
J.D. Locating	Locates	\$ 1,194.00	1733	12/8/2021
	Subtotal	\$ 7,277.69		
Amount in account at Meeting Date:		\$ 6,012.23		12/8/2021
Pumps & Controls Fees				
Emil Electric	36235 County Highway 72 Electrical work on Lift Station Panel	\$ 99.57	1497	12/8/2021
	Subtotal:	\$ 99.57		

Total Bills Per Month 5

18,337.38

Proposed 2022 General Budget

2022 General Budget & Exp. To October 31, 2021

Item	2021 Expenses to Date	Remaining Expenses	Budget 2021	Budget 2022
1. Medical Insurance/HSA	\$ 5,872.24	\$ 1,230.00	\$ 7,500.00	\$ 7,500.00
2. Audits	\$ 58.50	\$ 7,000.00	\$ 7,500.00	\$ 7,500.00
3. Legal Services	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00
4. Postage, Office/misc. expenses, Tools & Safety Equipment/Credit Card Charges/Computer Programs/Website	\$ 6,853.84	\$ 1,400.00	\$ 4,000.00	\$ 8,000.00
5. Rent	\$ 4,050.00	\$ 750.00	\$ 4,500.00	\$ 4,500.00
6. Payroll Taxes	\$ 23,412.45	\$ 4,685.00	???	\$ 25,000.00
7. Training	\$ -	\$ -	\$ 2,000.00	\$ 2,000.00
9. Fuel-mileage paid	\$ 54.04	\$ 50.00	\$ 3,000.00	\$ 1,500.00
10. Board Compensation	\$ 2,311.44	\$ 2,311.44	\$ 5,500.00	\$ 6,000.00
11. Payroll Full Time	\$ 42,837.31	\$ 8,530.00	\$ 68,000.00	\$ 60,000.00
12. Payroll Part time/ on call	\$ 4,110.07	\$ 825.00	\$ 15,000.00	\$ 6,000.00
13. Permit MRCA & Licenses	\$ -	\$ -	\$ 425.00	\$ 425.00
14. Vehicle Depreciations Fund	\$ 11,124.52	\$ -	\$ 4,000.00	\$ 4,000.00
16. Phones/Internet	\$ 1,661.56	\$ 335.00	\$ 2,500.00	\$ 3,000.00
17. Locator Services	\$ 14,914.11	\$ 2,985.00	\$ 12,000.00	\$ 18,000.00
18. Website/Computer Programs	Included in 4	Included in 4	\$ 4,000.00	Included in 4
19. Pera	\$ 9,710.76	\$ 1,945.00	\$ 7,000.00	\$ 12,500.00
20. MCIT(General Insurance)	\$ 5,170.00	\$ -	\$ -	\$ 6,000.00
Total	\$ 131,940.84	\$ 32,046.44	\$ 148,425.00	\$ 173,425.00

1. Health Insurance and HSA, 11. includes Alex's Wage, On call wages at \$100 per day and \$33.53/34.53 per hour, 12. Loren On Call wages at \$100 per day and \$25 per hour,

4. The 2021 budget overages were: 4. Postage/Misc/Computer Programs/Tools/Credit Cards-this had categories added to it; 6. Payroll Taxes did not have a budget amount due to not being in last years budget. It will be budgeted going forward.

14. Vehiclle Fund: bought a new district truck this year. 17. Locator Services- tons of projects in the district this year required lots of locates

19. PERA- a raise in payroll taxes discussed after this budget came out contributed to this 20. MCIT (General Insurance) was included in another portion of the budget in 2021

2021 Expense of Special Funds & Projected 2022 Income with User Fee Changes

Fund	Expenses 10/31/2021	Remaing Expenses	2021 Income	2022 Income with rate increases
Pumping	\$ 75,461.00	\$ -	\$ 59,885.48	\$ 61,700.48
Tanks & Lines (\$32.00 increase in 2022)	\$ 103,719.72	10 Active System Replacements	\$ 56,757.05	\$ 90,710.09
Pumps and Controls	\$ 20,004.79	\$ -	\$ 24,067.46	\$ 25,001.46
Totals	\$ 199,185.51	\$ -	\$ 140,709.99	\$ 177,412.03

The 2022 budget overages were: Pumping & Tanks and Lines Expenses; lots of breakdowns in pumps/floats and a lot of systems needed to be replaced that were on active maintenance.

- 2013 -75 tanks & 25 lift stations pumped & cleaned plus 13 cluster filter tanks & the filters \$18,300.
- 2014- 70 tanks & 90 lift stations pumped & cleaned plus 13 cluster filter tanks & the filters \$25,600.
- 2015- 105 tanks & 110 lifts were pumped & cleaned plus 13 cluster filter tanks & filters \$11,445.00
- 2016- 195 tanks & 112 lifts were pumped & cleaned plus 13 cluster filter tanks & filters \$34,878.00
- 2017 tank & lift pumping & cleaned plus 13 cluster filter tanks & filters \$48,860.00
- 2018 tank & lift pumped & cleaned, plus the 13 cluster filter tanks & filters \$50,600.00
- 2019 tanks & lift pumped & cleaned, plus the 13 cluster filter tanks & filters, 320 systems pumped on active maintenance. \$63,467.50 spent on pumping in 2019. Includes Freeze ups and breakdowns.
- 2020 Tanks & Lift pumped & Cleaned plus 13 cluster filter tanks & Filters, 315 systems to be pumped on active maintenance. \$59,522.00 as of 10/31/2020 spent on pumping in 2019 includes freeze ups and breakdowns.
- 2021 Tanks and Lift pumped & Cleaned plus 13 cluster filter tanks & filters, roughly 384 systems pumped on active maintenance and then freeze ups and breakdowns. Total spent as of 10/13/2021 on pumping in 2021 \$76,461.00.
- 2022 Tanks and Lifts Pumped and Cleaned plus 13 cluster filter tanks & Filters, roughly 353 systems to be pumped on active maintenance, estimated cost at \$60,000 at 2021 prices for regular maintenance pumping. Plus any breakdowns/freezeups that may happen in 2022.

All active systems are now being pumped on a 3 year cycle.

There were 5 pumps replaced in 2019. 2 Rebuilt pumps were used and 3 new pumps. There are 10 new pumps in inventory that are new as of 2019. Costs of those pumps was \$10,234.80.

There were 14 pumps replaced in 2020 with an average pump cost of \$1025.00 plus labor for a total of \$14,337.75 plus labor.

There were 13 pumps replaced as of 10/31/21 in 2021 with an average pump cost of \$12,144.75 plus labor for a total cost of \$13,603.21

Estimating to replace the same number of pumps in 2022 for an approximate cost of \$17,500 (including labor).

Ordered new floats and still have a lot left for a cost of \$1408.00 in 2019. Replaced 21 floats in 2019. Expect to Replace about the same next year. Cost to replace a float is my hourly rate for labor(\$31.63) plus cost of float(\$38.50) plus wire connectors cost(\$.60).

Ordered new floats in 2020 and still have a good amount left for a cost of \$1873.00. Replaced 38 floats in 2020 as of 10/31/2020. Expect to replace about the same next year. Cost to replace a float is my hourly rate (32.56 plus cost of float(\$38.50) plus wire connectors cost(\$.60)

Ordered new floats in 2021 and still have a good amount left of a cost of \$1,873.00. Replaced 42 floats as of 10/31/2021 in 2021. Expect to replace about the same next year. Cost to replace a float is my hourly rate (\$33.53 plus cost of float (38.50) plus wire connectors cost (\$.60)

Estimating to replace same number of floats in 2022 for a cost of approximately \$1,700.00 plus connectors plus labor.

Item	Projected 2022 Income/General Fund (As of 10/31/2021)	2021 Income(As of 10/31/2021)
Administration Fees (\$8.00 increase)	\$ 106,251.28	\$ 91,348.93
General Maintenance (no raise)	\$ 85,017.00	\$ 82,410.00
Old Assessments/ Delquents fees interest	\$ -	\$ -
Del. Fees & Penalties to Gen. Fund from 2021	\$ -	\$ 9,262.03
Interest for Generals funds to end of year rates	\$ -	\$ -
Permits & Inspections & Repairs	\$ 20,000.00	\$ 23,319.75
PERA assistance, Repairs, Tech Assistance	\$ 1,300.00	\$ 1,300.00
MCIT Insurance refunds to be received	\$ 1,200.00	\$ 1,200.00
Total	\$ 213,768.28	\$ 208,840.71
Income to Date	\$ -	\$ 208,840.71
Projected General Income	\$ 213,768.28	\$ -
General budget Expense projected for budget year	\$ 173,425.00	\$ 148,425.00
Expenses Left as of 10/31 for budget year	\$ -	\$ 32,046.44
Year to Date Expenses for Budget year	\$ -	\$ 131,940.84
Projected balance in General Fund	\$ 40,343.28	\$ 44,853.43

1. Permits and Inspections Total 2021 as of 10/31/2020 \$18,500.00

Permit fees are \$350.00 per permit and inspection fees are \$250.00 per system inspected

There are 10 systems that the district needs to replace/update in 2022 as of 10/31/2020. Estimates costs are from \$6,000.00 to \$15,000.00 per system. With some more that will probably fail inspection this next construction season.

Some of these will be replaced in 2021 before construction season ends but some will carry over to 2022 and still need to be replaced.

District should plan on spending at least \$75,000 dollars or more on replacement systems in 2022.

User Fee Increases (No increase in 2014 & 2016)	2015	2017	2018	2019	2020	2021	2022
Pumping Fund	\$ 1.00	\$ -	\$ -	\$ -	\$ 1.00	\$ 8.00	\$ 8.00
General Maintenance Fund	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ -	\$ -	\$ -
Tank & Line Fund	\$ -	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 32.00
Pumps & Controls Fund	\$ 2.00	\$ 1.00	\$ -	\$ -	\$ -	\$ -	\$ -
Administration Fee Fund	\$ -	\$ -	\$ -	\$ -	\$ 2.00	\$ -	\$ 8.00

Projected User Fee Total Income for 2022: \$314,960.42

Rates in the Pumping Fund and Tanks and Lines funds may need to be looked at every year depending on number of systems failing on average and pumping cost by the contractor.

More breakdowns and failing systems seem to be happening each year. We have to be prepared for this as the systems continue to age.

KREKELBERG LAW FIRM
Attorneys at Law

Jeffrey D. Skonseng*

Chad D. Miller*

Tracey R. Lindberg*

Lindsay K. Forsgren

~ Associate ~

* Also licensed in North Dakota

W. Earl Williams (1923-2002)

Richard F. Nitz (Retired)

Charles A. Krekelberg (Retired)

Please Reply to: Fergus Falls

November 17, 2021

Michelle Eldien

121 West Junius Avenue

Fergus Falls, MN 56537

Sent via email to: meldien@co.ottertail.mn.us

RE: SSTS Contract

Dear Ms. Eldien:

The Otter Tail Water Management District Board has discussed your rejection of our proposed changes to the SSTS Contract at their November board meeting. Based on the rejection of those changes the Board has voted to reject the proposed contract, and not to proceed with the SSTS program at this time. The Board thanks the Otter Tail County Commissioners for their time and attention in this matter and looks forward to working with the County on other projects in the future.

If you have any questions or concerns, please do not hesitate to contact my office. Thank you.

Sincerely,

KREKELBERG LAW FIRM



Chad D. Miller

Cc: Otter Tail Water Management District

Pelican Rapids Office

10 North Broadway, PO Box 353

Pelican Rapids, MN 56572

Tele: 218-863-6651

FAX: 218-863-6656

Fergus Falls Office

213 South Mill Street

Fergus Falls, MN 56537

Tele: 218-739-4623

FAX: 218-739-0422

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Commissioner Stipend Sheet

Mileage=\$.56

8-Dec-21 From July to December 2021

Cindy Dean (\$75.00 Per meeting)	20 miles per meeting per Dec. 2019 Stipened Form	Meeting Amount	Mileage	Total	# of Meetings
Number of Meetings From July-December 2021		\$ 300.00	\$ 44.80	\$ 344.80	4 meetings
Mileage (\$.56 per mile) from July-December 2021		\$ 375.00	\$ 56.00	\$ 431.00	5 meetings
Total					
Signature					

Dave Erwin (\$55.00 Per meeting)	28 miles per meeting per Dec. 2019 Stipened Form	Meeting Amount	Mileage	Total	# of Meetings
Number of Meetings From July-December 2021		\$ 110.00	\$ 31.36	\$ 141.36	2 meetings
Mileage (\$.56 per mile) from July-December 2021		\$ 165.00	\$ 47.04	\$ 212.04	3 meetings
Total					
Signature					

Nancy Johnson (\$75.00 Per meeting)	28 miles per meeting per Dec. 2019 Stipened Form	Meeting Amount	Mileage	Total	# of Meetings
Number of Meetings From July-December 2021		\$ 375.00	\$ 78.40	\$ 453.40	5 meetings
Mileage (\$.56 per mile) from July-December 2021		\$ 450.00	\$ 94.08	\$ 544.08	6 meetings
Total					
Signature					

Dennis Jones (\$55.00 Per meeting)	No Mileage on the Dec. 2019 Stipend Form	Meeting Amount	Mileage	Total	# of Meetings
Number of Meetings From July-December 2021		\$ 220.00	\$ -	\$ 220.00	4 meetings
Mileage (\$.56 per mile) from July-December 2021		\$ 275.00	\$ -	\$ 275.00	5 meetings
Total					
Signature					

Harold Wheeler (\$75.00 Per meeting)	5 miles per meeting per Dec. 2019 Stipened Form	Meeting Amount	Mileage	Total	# of Meetings
Number of Meetings From July-December 2021		\$ 375.00	\$ 14.00	\$ 389.00	5 meetings
Mileage (\$.56 per mile) from July-December 2021		\$ 450.00	\$ 16.80	\$ 466.80	6 meetings
Total					
Signature					

Rick Bleichner (\$55.00 Per meeting)	28 miles per meeting per Dec. 2019 Stipened Form	Meeting Amount	Mileage	Total	# of Meetings
Number of Meetings From July-December 2021		\$ 275.00	\$ 78.40	\$ 353.40	5 meetings
Mileage (\$.56 per mile) from July-December 2021		\$ 330.00	\$ 94.08	\$ 424.08	6 meetings
Total					
Signature					

Jill Damrau (\$55.00 Per meeting)	18 miles per meeting per Dec. 2019 Stipened Form	Meeting Amount	Mileage	Total	# of Meetings
Number of Meetings From July-December 2021		\$ 165.00	\$ 30.24	\$ 195.24	3 meetings
Mileage (\$.56 per mile) from July-December 2021		\$ 220.00	\$ 40.32	\$ 260.32	4 meetings
Total					
Signature					

Otter Tail Water Management District Accounts Payable

12/8/2021		
Balance in General Account on Date of Monthly Meeting	\$ 14,379.42	12/8/2021
Deposits made between November & December Monthly Meeting	\$ 9,668.77	12/8/2021

General Fund Bills:		Amount:	Check Number	
Alex Kvidt	Monthly Salary	\$ 3,664.49	46673	12/8/2021
Alex Kvidt	On-call/Balance of Salary	\$ 515.10	46674	12/8/2021
Alex Kvidt	Rent	\$ 375.00	46675	12/8/2021
Medica	Alex Kvidt Insurance	\$ 337.24	ACH	12/3/2021
Further	Alex Kvidt HSA	\$ 277.76	ACH	11/17/2021
Loren Hawes	On-call	\$ 600.95	46676	12/8/2021
Loren Hawes	Mileage	\$ -	na	
PERA	Contribution	\$ 995.66	ACH	12/2/2021
US Treasury	Federal Tax Deposit	\$ 2,038.11	ACH	12/1/2021
MN Dept of Revenue	State Tax Deposit	\$ 375.00	ACH	12/2/2021
Loffler	Computer Program	\$ 30.44	ACH	12/13/2021
Nationwide	Bond	\$ 225.00	46677	12/8/2021
MOWA	Membership Renewal	\$ 240.00	46678	12/8/2021
Nancy Johnson	July-December 2021 Commissioner Stipend	\$ 544.08	46680	12/8/2021
Cindy Dean	July-December 2021 Commissioner Stipend	\$ 431.00	46681	12/8/2021
Harold Wheeler	July-December 2021 Commissioner Stipend	\$ 466.80	46682	12/8/2021
Dennis Jones	July-December 2021 Commissioner Stipend	\$ 220.00	46683	12/8/2021
David Erwin	July-December 2021 Commissioner Stipend	\$ 141.36	46684	12/8/2021
Rick Bleichner	July-December 2021 Commissioner Stipend	\$ 424.08	46685	12/8/2021
Jill Damrau	July-December 2021 Commissioner Stipend	\$ 260.32	46686	12/8/2021
	Subtotal	\$ 12,162.39		
Bank Card Charges				
Adobe Acrobat	Computer Program	\$ 16.17	ACH	12/1/2021
Arvig	Internet/Phone	\$ 106.96	ACH	11/26/2021
	Subtotal	\$ 123.13		
Credit Card Charges				
QuickBooks	Computer Program	\$ 25.00	ACH	12/2/2021
CyberSprout	Website	\$ 59.00	ACH	11/7/2021
Zoom	Computer Program	\$ 16.09	ACH	11/9/2021
Verizon	Cell Phones	\$ 69.75	ACH	12/1/2021
Microsoft	Subscription Service Renewal	\$ 161.06	ACH	11/17/2021
USPS	PO Box Reneal	\$ 84.00	ACH	11/4/2021
Battle Lake Standard	Vehicle Gas	\$ 56.61	ACH	11/5/2021
Battle Lake Standard	Vehicle Gas	\$ 54.23	ACH	11/16/2021
Battle Lake Standard	Vehicle Gas	\$ 51.50	ACH	11/25/2021
Check for Credit Card Charges from General Account	To: First National Bank	\$ 577.24	46679	12/8/2021
Amount in account at Meeting Date:		\$ 10,284.40		12/8/2021
Pumping Fund Fees				
Hawes Pumping	Monthly Pumping	\$ 585.00	386	12/8/2021
	Subtotal:	\$ 585.00		
Amount in account at Meeting Date:		\$ 12,447.40		12/8/2021
Tanks & Lines Fees				
Gopher State One Call	Gopher One Locates	\$ 55.35	1730	12/8/2021
Locators & Supplies	Locate Flags	\$ 449.48	1731	12/8/2021
Brogard Plumbing	39013 Shoreview Lane Active Maintenance System Replacement	\$ 5,578.86	1732	12/8/2021
J.D. Locating	Locates	\$ 1,194.00	1733	12/8/2021
	Subtotal	\$ 7,277.69		
Amount in account at Meeting Date:		\$ 6,012.23		12/8/2021
Pumps & Controls Fees				
Emil Electric	36235 County Highway 72 Electrical work on Lift Station Panel	\$ 99.57	1497	12/8/2021
	Subtotal:	\$ 99.57		

Total Bills Per Month \$

20,825.02