

OCT. 10, 2018 MONTHLY MEETING AGENDA

- 1 OPEN MEETING.
- 2 APPROVAL OF MINUTES FROM LAST MEETING.
- 3 TREASURER REPORT
- 4 PAY BILLS
- 5 MAINTENANCE REPORT
6. OLD BUSINESS
 - A. DNR PROPERTY ACQUISITION & USE OF IT. OTLPOA ASSOCIATION MEMBERS ARE REQUESTING LIMITING VERBAGE REFERENCE ITS FUTURE USE. WE'VE RECEIVED A BILL FROM ATTORNEY FOR THE DNR LAND ACQUISITION CONSULTING. BERNIE STEEVES HAS BEEN NOTIFIED IN REGARDS TO IT & REPAYMENT HAS BEEN REQUESTED. HE SAID HE WOULD PASS IT ON FOR REPAYMENT.
7. ALEX PICKED UP THE COMPUTER TODAY FINAL COST AFTER THEY WERE WILLING TO REDUCE TOTAL PRICE FROM \$1765.00 WITH THE 2 MONITORS, SOFTWARE & A PRINTER TO \$1205.00. DOES NOT INCLUDE THE SCANNER THAT IS NEEDED YET.
8. NEW BUSINESS
 - A. 2019 BUDGET
 - B. RENEW PRO 2019 CONTRACT AGREEMENT WITH ROLLIE FOR ONE MORE YEAR.
9. ANYTHING ELSE.

NEXT MEETING NOV. 14, 2018

MAINTENANCE REPORT

1. SERVICE CALLS THIS MONTH WERE MINIMAL. A COUPLE OF PUMPS DID GO OUT.
2. BROGARDS HELP PULL 2 PUMPS & REPLACE.
3. SEVERAL MEETS WITH CONTRACTORS & HOMEOWNERS TO LOCATE THEIR SYSTEMS.
4. THERE WERE 6 INSTALLATIONS IN THE DISTRICT OF WHICH 4 WERE UPDATES. THERE ARE STILL SEVERAL PERMITS THAT HAVE BEEN TAKEN OUT INSTALL YET THIS YEAR.
5. MORE COMPLIANCE INSPECTIONS WERE COMPLETED.
6. ISSUED SEVERAL SYSTEM CERTIFICATION LETTERS FOR FUTURE CONTRUCTION.
7. UPDATING AS BUILT FILES WITH NEW DRAWINGS FROM INSTALLS & CHANGES TO SYSTEMS.
8. FILED FEDERAL & STATE TAX QUARTERLY REPORTS.
9. 2019 BUDGET
10. THULE COMPANY WILL BE HERE NEXT WEEK TO REHAB THE 7 LIFT STATIONS.

OTTERTAIL WATER MANAGEMENT DISTRICT ACCOUNTS PAYABLE
October 10, 2018

BALANCE: In First National Bank Battle Lake before October Bills		\$153,118.06
DEPOSITS		
USER FEES		\$ 4,518.00
PERMITS		\$ 1,050.00
INSPECTS		\$ 1,600.00
 GENERAL FUND: BILLS OCT 10, 2018		
CENTURYLINK	PHONE	\$ 93.01
PERA	CONTRIBUTION (ACH)	\$ 849.80
MN NCPERS GROUP LIFE INSURANCE	PERA LIFE INS	\$ 16.00
FEDERAL TAX DEPOSIT	(ACH)	\$2,815.13
FIRST NAT. BANK BATTLE LAKE	LORI'S HSA PLAN	\$ 366.50
STATE OF MN	MNHCS PLANS (ACH)	\$1,363.17
STATE OF MN	MN COMP DEF. PLANS (ACH)	\$ 2,100.00
MINN. DEPT OF REVENUE	STATE TAX DEPOSIT	\$ 725.00
VERIZON	CELL PHONES (ACH)	\$ 104.78
ARVIG	INTERNET BILL	\$ 47.85
ROLAND MANN	PETTY CASH	\$ 24.99
ROLAND MANN	OCT. SALARY/PD-EOM (ACH)	\$ 1,800.00
ROLAND MANN	BALANCE OF OCT SAL.	\$ 220.49
ROLAND MANN	RENT OCT.	\$ 375.00
BLUE CROSS & BLUE SHIELD	INS.	\$2,639.37
LORI MANN	WAGES	\$ 48.53
LOREN HAWES	ON CALL	\$ 309.06
ALEXANDER KVIDT	MONTHLY WAGES	\$3,260.80
ALEXANDER KVIDT	BAL. OF MO. WAGES & ON CALL	\$ 394.06
ALEXANDER KVIDT	MILEAGE	\$ 377.14
ALEXANDER KVIDT	MEDICAL INS	\$ 337.04
DAVID WEISER	RENT NOV.	\$ 450.00
KRELBERG LAW FIRM	ATTORNEY FEES	\$ 860.00
	SUB TOTAL	\$19,577.72
 BANK CARD CHARGES		
BATTLE LAKE STANDARD	FUEL	\$ 28.79
CENEX OTTERTAIL CITY	FUEL	\$ 59.73
FLEET FARM	FUEL	\$ 34.89
 PUMPING FUND		
HAWES PUMPING	PUMP TANKS & LIFTS	\$ 3,520.00
 TANKS & LINES		
GOPHER STATE 1 CALL	LOCATES SEPT.	\$ 83.70
J D LOCATING	LOCATES—	\$ 1,392.00
 PUMPS & CONTROLS		
BROGARDS PLUMBING INC.	HELPED PULL 1 PUMP	\$ 270.00
LES' ELECTRIC	EMRGENCY ELEC. WORK AT OT-796 LIFT	\$ 1,600.00

**Otter Tail Water Management District
Treasurer's Report**

Checking Accounts	30-Sept-18					Totals
	General Acct 4118	Tank/Line 7802	Pmps/Cntrls 7829	Pumping 7810	Money Mkt 490	
Beginning balance Sept 1, 2018	\$160,053.95	\$51,846.82	\$34,319.07	\$31,964.87	\$134,267.68	\$13,355,915.00
Interest income for month	\$32.44	\$10.09	\$7.01	\$4.50	\$115.88	\$169.92
Receipts for month	\$7,168.00	\$0.00	\$0.00	\$0.00	\$0.00	\$7,168.00
Internal transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$167,254.39	\$51,856.91	\$34,326.08	\$31,969.37	\$134,383.56	\$419,790.31
Sept disbursements	\$14,136.33	\$6,283.65	\$440.00	\$21,504.50	\$0.00	
Internal transfers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Ending balance Sept 30, 2018	\$153,118.06	\$45,573.26	\$33,886.08	\$10,464.87	\$134,383.56	\$377,425.83

Disbursements for month

15 checks	\$7,556.80	Gen Acct
10 ACH pymnts	\$6,579.53	Gen Acct
4 checks	\$6,283.65	Tank/Line
1 check	\$440.00	Pumps/Controls
1 check	\$21,504.50	Pumping

<u>CD Summary</u>								
CD #	Int rate	Time period	Gen Acct	Tank/Line	Pmps/Cntrls	Pumping		
285	0.75%	18 Month		\$10,426.52				
286	0.75%	18 Month		\$10,426.52				
287	0.75%	18 Month		\$10,426.52				
288	0.75%	18 Month		\$10,426.52				
728	1.58%	18 Month			\$71,424.26			
526	0.90%	12Month				\$15,345.58		
527	0.90%	12 Month				\$10,230.38		
528	0.90%	12 Month		\$10,230.38				
529	0.90%	12 Month		\$10,230.38				
530	1.47%	24Month		\$10,385.63				
531	1.47%	24Month		\$10,385.63				
532	1.47%	24Month		\$10,385.63				
533	1.47%	24Month		\$10,385.63				
534	1.47%	24Month		\$31,156.89				
535	1.47%	24Month		\$31,156.89				
536	1.47%	24Month			\$10,385.63			
537					\$10,385.63			
CD TOTALS			\$0.00	\$166,023.14	\$92,195.52	\$25,575.96	\$283,794.62	
ACCOUNT TOTALS			\$153,118.06	\$211,596.40	\$126,081.60	\$36,040.83	\$134,383.56	\$661,220.45

TOTAL CASH ON HAND \$661,220.45
30-Sept-18

30-Sept-17 \$730,842.66